



Making a Gift of Stock to San Francisco Day School

Thank you for remembering the School in your charitable giving.

Please use this letter of authorization to donate shares. Our account is held at First Republic Securities Co. LLC.

Once you have instructed your broker to transfer a gift, please notify Erin Wright-Gandhi at 415-568-3641 (ewright@sfd.net) of the type of stock, number of shares you have donated and the fund to which you would like to make your gift. This step will assure that you receive full credit for your gift and proper documentation for your tax records.

Charitable Gift DTC Letter

Fax completed form to First Republic Securities Co. LLC @ 415-262-4183

To: First Republic Securities Co. LLC / Pershing LLC

Broker: Sam Schoner 415-262-4118

Email: schonerteam@firstrepublic.com

Name: San Francisco Day School

Account Number: 33L053668

DTC # 0443

From:

Name of firm: _____

Name on Account: _____

Account Number: _____

DTC #: _____

Stock: _____

Number of shares: _____

Sincerely,

(Signature of donor)